



Fort Langley Lions Seniors Hall

23022 - 88th Avenue
Box 501, Fort Langley, BC
Canada, V1M 2R8



Ph: 778-233-9283 [Email: fortlionsbookings@gmail.com](mailto:fortlionsbookings@gmail.com)

Website: www.fortlangleylionsseniorshall.com

Rental Contract

Application for the use of the hall facilities subject to the following regulations & conditions:

Organization/Person(s) Applying: _____

Address: _____

Name of Representative: _____ Ph: _____

Date of Rental: _____ Estimated number of People: (112 People Legal Max) _____

Type of Event: _____ Email address (Optional): _____

Condition of Agreement

Payment & Security/Damage Deposit:

Each rental requires a \$300.00 security/damage deposit. This deposit secures your rental date and is held for any damages or clean-up fees that are incurred during your event. Please note this fee is in addition to the rental fee and is refundable after the hall is returned in the same or better condition as when received. Cash or cheque drawn in favor of Fort Langley Lions and payable in full at time of booking. Full payment is due **TWO Weeks** in advance of the rental date. Failure to make full payment at this time will result in cancellation. The \$300.00 security/damage deposit will be charged to the renter as a cancellation fee. Security/damage deposits will be issued within seven days of your event. Please note that all weddings, regardless of day, will be assessed the \$500.00 rental rate.

Rental Rates: See attached sheet for rates.

Cancellations:

Cancellations must be made Four weeks in advance of the event, otherwise 50% of the rental will be charged. Cancellations not made at least 7 Days in advance of the event will result in the total rental fee being charged.

Setups:

Setups will include such items as tables and chairs etc. The caretaker will only be responsible for regular janitorial services. Each rental is responsible for their own setup. The hall does not supply glasses or table cloths. **No staples/pins/tape/ to be attached to the finished walls.** Helium Balloons are not allowed as they could get loose and damage the fans. Doing so will be charged against your Damage Deposit. The Lions may choose to give you a key in advance of your rental, if so the key must be returned within 24 hours of your event. Contact: Dennis or Wendy @ 778-233-9283

Clean Up:

After all functions, it is the renter's responsibility to put away all chairs, tables and remove all decorations (etc) thumbtacks, staples, tape & pins) If the kitchen facility has been used, all the dishes utensils must be washed

and put back in their designated place. Counters are to be washed and **all refuse to be bagged and taken away with you at time of departure. Failure to leave premises as requested will result in a total loss of your security deposit.** The hall must be cleaned the night of the event. The custodian will audit all kitchen/hall items and any breakage/missing items will be deducted from the damage deposit.

Note: NO CONFETTI allowed in or out of the building (or any other such materials).

Liquor:

In cases where liquor will be brought in and/or consumed, a Provincial Liquor Permit is required. You will also require P.A.L. Insurance (Party Alcohol Liability) available from your household insurance provider. No liquor is to be consumed outside the hall and balcony areas. Permit must be in the name of the renter. A copy of both your liquor license and PAL insurance must be provided at least one week prior to your rental date.

Noise:

As the Hall is located in a residential area we are controlled by Langley's Noise Control By-Law #1217. Renters are asked for their consideration of our residential neighbors. Objectionable loud noise is not permitted after 11:00pm.

Time:

All functions must vacate by 1:30 am. Music must cease no later than 1:00 am.

Parking:

Front street parking is intended for the use of the handicapped, wedding parties or caterer's vehicles only. All other guests are asked to park in the rear of the

Building

The Fort Langley Lions assume no responsibility for lost or stolen goods. _____ as the person in charge, has read these regulations, understand and accept responsibility of enforcing said rules and regulations.

Signed _____ Date _____

This hall was built by the Fort Langley Lions for the Community. We appreciate your patronage and we thank you for your care of the building and grounds during your rental.

Sincerely,

Fort Langley Lions



Fort Langley Senior's Hall 2015 Rental Rates



Note: Rentals include use of the kitchen, tables and chairs.

Weekday Rental Rates - Monday thru Friday (5PM)

Group Type	
Weekday Meetings/Events	\$100.00 per day
Evening Meetings	\$60.00

Weekend Rental Rates - Friday (5PM) thru Sunday (& Statutory Holidays)

Rental Type	Description
Sat/Sun/Hol. Full Day	\$500 – includes full use of the upstairs hall from 8:30AM to 1AM (Exception: New Year's Eve – \$700)
Fri-Sun & Hol. Hourly	\$75/hr – minimum 4 hour rental
Extra Friday Night	\$100/night (5PM-1AM) – only available with an all-day Saturday rental
Extra Sunday Morning	\$50/morning (8AM-10:00 AM) – <u>only available</u> with an <u>all-day</u> Saturday rental

Seating Capacities

- Maximum capacity for the building is 112 people.
 - If tables and chairs are used then you can seat ~ 85.
 - We offer a mixture of 6ft rectangular and 5ft round tables.

Other Costs and Information

- You may select your own caterers – there are no restrictions.
- You may select your own bartenders – they may be required to have their Serve-It-Right certification.
- There is no audio/visual equipment available – you must supply your own equipment
- A refundable Damage/Security deposit of \$300 is required to hold a date once a rental agreement is drawn up, and full payment is due no later than two weeks prior to the event. The deposit is refunded after the event (providing there are no damages).
- If there will be any music or dancing (with music) then a SOCAN fee will apply (max. \$67) (see www.socan.ca/licensees/faq-licensing for more information)
- Smoking is absolutely prohibited *inside* of the building. Patrons must use the *designated* smoking area located outside of building.
- Alcohol is absolutely prohibited *outside* of the building.(the back patio being the only exception).
- Regarding loud music, renters are asked to be considerate of our residential neighbors. Per Noise Control By-Law #2573, *objectionably* loud noise is not permitted after 11PM.
- Recurring rental discounts are available; contact us for more information.
- There is a recycling container available for recycling bottles and cans.