

## **FORT LANGLEY LIONS HALL – TERMS & CONDITIONS**

1. The \$300.00 Damage deposit is payable and due at time of signing contract and securing your date.
2. **ALL RENTAL FEES must be submitted two weeks before your rental date.**
3. The damage deposit will be returned after the event has taken place and all concerns are satisfied. Any charges will be deducted from the damage deposit. Any rental group and/or individual causing damages, whether accidental or malicious, to the facility, property including furnishings. Equipment, and/or fixtures will be held financially responsible for the repairs. Any need for additional janitorial cost or replacement of damages in addition to the established rental fees will be deducted from the damage deposit. The group is also responsible for call out fees (\$100) and or/if the fire alarm is pulled or goes off.
4. Renters are responsible for setting up and putting away tables and stacking chairs (10 high) in designated areas. **If they are not left clean or stacked properly, a \$90.00 cleaning and restacking charge will be deducted from the damage deposit. It is important to wipe off kitchen counters, fridges, stove/oven & tables & chairs.** All traces of decorations are to be removed. **Garbage must be removed from the facility and the property (failure to remove all garbage from the premises is subject to a total loss of the \$300 deposit).** All cleaning and garbage removal to be completed by 1:30 am, The renter is responsible for garbage removal in the parking lot and around the hall property. An automatic \$60.00 cleaning fee for up to the first 1/2 hour will be deducted from the deposit. Any extra cleaning will be deducted at \$50.00/hour. Floors are to be dry mopped or swept and sticky spots to be spot mopped. Be sure to tidy all washrooms(including emptying garbages including receptacles in ladies stalls), lock all inside windows, door and turn the lights off.
5. **The individual whose name is on the “Agreement” must be 19 years of age and must remain in attendance at the scheduled event for the duration of the time specified in the agreement.** The agreement is not transferrable. The Fort Langley Lions do not accept any liability whatsoever for damages, loss of property or personal injury that may result to anyone attending the event or to any representative of the rental group. The rental group and/or individual is solely responsible for any such loss, damage or injury that may occur and at the discretion of the Fort Langley Lions. **When alcohol is present, you must secure and supply the Fort Langley Lions with a copy of your liquor licence and your Personal Alcohol Liability Insurance (PAL) when you pay your rent two weeks before your event.**
6. **Loud Music must be shut down at 11:00 (as per Municipal Bylaws).** The Renter and the renter’s invitees shall comply with all municipal laws, rules and regulations of the Township of Langley, or other authorities having jurisdiction over the facility, including without limitation strict observance of all noise by-laws. The Renter and the renter’s invitees shall refrain from making excessive noise outside the facility both during the event and after the event. Should we receive a noise complaint and have to come to the hall - there will be a \$100.00 charge against your damage deposit.
7. **The Fort Langley Lions Hall is designated as a Smoke Free area.** Smoking is not permitted within the building. If cigarette butts are left around the premises (not in a designated container), a clean-up charge of \$2.00 per butt will be deducted from the damage deposit. The Rental Group and/or individual agrees not to construct, erect, or attach any fixtures or service whatsoever to any part of the facility without prior consent from the Fort Langley Lions.
8. The Fort Langley Lions reserves the right and privilege to amend or cancel a facility rental contract at any time. Every effort will be made to notify the renter within a reasonable time to reschedule the booking. Facility rental Agreements may be cancelled if they are secured with misrepresentation. A notice of cancellation by the authorized agent of the rental group must be received 6- days prior to a booking date or within the period specified on the agreement to receive a full credit or refund. In the event the facility is rented for an evening function; the renter shall ensure the function is concluded no later than 12:00 midnight.
9. **If a renter is ordered or instructed to vacate the building by a fireman, police officer or any government agent or official; the damage deposit will be automatically forfeited and all other charges will be billed separately to the renter.**