



Fort Langley Lions Seniors Hall

23022 - 88th Avenue
Box 501, Fort Langley, BC
Canada, V1M 2R8



Ph: 778-233-9283 [Email: fortlionsbookings@gmail.com](mailto:fortlionsbookings@gmail.com)

Website: www.fortlangleylionshall.com

Rental Contract

Application for the use of the hall facilities subject to the following regulations & conditions:

Organization/Person(s) Applying: _____

Address(City&Postal Code): _____

Contact Person: _____ Phone Number: _____

Date of Rental: _____ Estimate of People (112 MAX) _____

Type of Event: _____ Email address: _____

Music: _____ Dancing: _____

Condition of Agreement

Payment & Security/Damage Deposit:

Each rental requires a \$300.00 security/damage deposit. This deposit secures your rental date and is held for any damages or clean-up fees that are incurred during your event. Please note this fee is in addition to the rental fee and is refundable after the hall is returned in the same or better condition as when received. Refund cheques will be issued within seven days of your event. Cash or cheque drawn in favor of Fort Langley Lions and payable in full at time of booking. Full payment is due **TWO Weeks** in advance of the rental date. Failure to make full payment at this time will result in cancellation. The \$300.00 security/damage deposit will be charged to the renter as a cancellation fee.

Rental Rates: See attached sheet for rates.

Cancellations:

Cancellations must be made Four weeks in advance of the event, otherwise 50% of the rental will be charged. Cancellations not made at least 7 Days in advance of the event will result in the total rental fee being charged.

Setups:

Setups will include such items as tables and chairs etc. The caretaker will only be responsible for regular janitorial services. Each rental is responsible for their own setup. The hall does not supply glasses or table cloths. **No staples/pins/tape/ to be attached to the finished walls. Helium Balloons and smoke//fog machines of any sort are not allowed as they could get loose and damage the fans.** Doing so will be charged against your Damage Deposit. Should we be called because of the fire alarm going off due to your error, there will be \$100.00 charged against your damage deposit. The Lions may choose to give you a key in advance of your rental, if so the key must be returned within 24 hours of your event. Contact: Wendy @ 778-233-9283

Clean Up:

After all functions, it is the renter’s responsibility to put away all chairs, tables and remove all decorations (inc. staples, pins, thumbtacks and tape).|If the kitchen facility has been used, all dishes and utensils must be washed and put back in their designated place. Counters are to be washed and **all refuse to be bagged and taken away with you at time of departure. Failure to leave premises as requested will result in a total loss of your security deposit.** The hall must be cleaned the night of the event. The custodian will audit all kitchen/hall items and any breakage/missing items will be deducted from the damage deposit. Note: NO CONFETTI allowed in or out of the building (or any other such materials).

Liquor:

In cases where liquor will be brought in and/or consumed, a Provincial Liquor Permit is required. You will also require P.A.L. Insurance (Party Alcohol Liability) available from your household insurance provider. No liquor is to be consumed outside the hall and balcony areas. Permit must be in the name of the renter. **A copy of both your liquor license and PAL insurance must be provided at least one week prior to your rental date.**

Noise:

As the Hall is located in a residential area we are controlled by Langley’s Noise Control By-Law #1217. Renters are asked for their consideration of our residential neighbors. Objectionable loud noise is not permitted after 11:00pm.

Time:

All functions must vacate by 1:30 am. Music must cease no later than 1:00 am.

Parking:

Front street parking is intended for the use of the handicapped, wedding parties or caterer’s vehicles only. All other guests are asked to park in the rear of the building.

The Fort Langley Lions assume no responsibility for lost or stolen goods.

_____ as the person in charge, has read these regulations, understand and accept responsibility of enforcing said rules and regulations.

Signed _____ Date _____



Fort Langley Senior's Hall
2020 RENTAL RATES



Note: Rentals include use of the kitchen, tables and chairs.

Weekday Rental Rates - Monday thru Friday (5PM)

Rental Type	Description
Daily Rental to 5pm	\$100.00
Evening Rentals (meetings) 6pm to 11pm	\$60.00

Weekend Rental Rates - Friday (5PM) thru Sunday (& Statutory Holidays)

Rental Type	Description
Sat/Sun/Hol. Full Day	\$500 – includes full use of the upstairs hall from 8:30AM to 1AM (<i>Exception: New Year's Eve – \$700</i>)
Wedding/Reception	\$500.00 for full day – regardless of day rented
Fri-Sun & Hol. Hourly	\$75/hr – minimum 4 hour rental
Extra Friday Night	\$100/night (5PM-1AM) – only available with an all-day Saturday rental
Extra Sunday Morning	\$50/morning (8AM-10:00 AM) – only available with an all-day Saturday rental

Seating Capacities

- Maximum capacity for the building is 112 people. **(during COVID we have a 50 person limit)**
 - If tables and chairs are used then you can seat ~ 85.
 - We currently have 6ft rectangular(20) and 5ft round(12) tables.

Other Costs and Information

- You may select your own caterers – there are no restrictions.
- You may select your own bartenders – they may be required to have their Serve-It-Right certification.
- **We Require a copy of your liquor license and PAL insurance prior to receiving the keys.**
- There is no audio/visual equipment available – you must supply your own equipment.
- A refundable Damage/Security deposit of \$300 is required to hold a date once a rental agreement is drawn up, and **full rental payment (separate from deposit) is due no later than two weeks prior to the event.** The deposit is refunded after the event (providing there are no damages).
- If there will be any music or dancing (with music) then An ENTANDEM/ SOCAN fee will apply (no dancing the fee is \$50.00 and with dancing it is \$100.00) **This fee is payable with your hall rental.**
- Smoking is absolutely prohibited inside of the building. Patrons must use the designated smoking area located outside of building.
- Alcohol is absolutely prohibited outside of the building.(the back patio being the only exception).
- Regarding loud music, renters are asked to be considerate of our residential neighbors. Per Noise Control By-Law #2573, objectionably loud noise is not permitted after 11 PM. **Should we have to attend the hall to enforce this noise issue, there will be \$100.00 charged back against your damage deposit.**
- Recurring rental discounts are available; contact us for more information.
- There is a recycling container available for recycling bottles and cans.
- All tables and chairs to be returned to their original spots (chairs stacked 10 high). Failure to do so can Result in a reduction of your damage deposit.